Dear NIGP Member,

A sincere welcome from the NIGP Board, staff, and our members!

Since 1944, the Institute has been developing, supporting and promoting the public procurement profession through premier educational and research programs, professional support, technical services and advocacy initiatives that benefit members and constituents.

With over 20,000 professionals from more than 2,500 local, state, provincial and federal government contracting agencies across the United States, Canada and countries outside of North America, NIGP is international in its reach.

NIGP’s goal is recognition and esteem for the government procurement profession and its dedicated practitioners.

Here is a quick overview of how the Institute can save you time and money and the many resources we’ve developed to support your everyday professional needs. We believe you will find that NIGP is an indispensable companion you will rely on throughout your career.

For any questions or if you need more information on member benefits, don’t hesitate to contact our Customer Care Center at customercare@nigp.org or call 800-367-6447 Ext. 0.

Rick Grimm, CPPO, CPPB
Chief Executive Officer
NIGP members receive right-now-resources to get the answers they need in the shortest amount of time.

**Nsite Community**
Get immediate answers and solutions to your needs by communicating and sharing resources with other members on particular topics through a collaborative media platform.

For more information, visit [http://nsite.nigp.org](http://nsite.nigp.org).

**NIGP Dictionary of Procurement Terms**
A comprehensive online reference for public procurement terms and concepts to help you learn, share, grow, and excel.

**Resource Libraries**
Access to over 16,000 documents

- The **NIGP Resource Library** contains more than 10,000 sample IFB and RFP documents, templates, forms, and research reports.

- The **VAULT** is the result of NIGP’s collaboration with research partner, The Aberdeen Group. Members are provided complimentary access to The VAULT, an active repository of more than 6,500 documents that include the latest Aberdeen analysis, market-moving news and sector insights available from Aberdeen’s research library.

**MEASURE**
MEASURE is a tool for recording and reporting on delivered savings. MEASURE makes it easy to capture, collate and analyze the value, type and source of efficiencies and savings delivered by your procurement practice.

For more information, visit [www.nigp.org/measure](http://www.nigp.org/measure).

**Supplier Directory**
Search over 2,000 government suppliers in the U.S. and Canada across 40 categories by name, zip/postal code or key word.

For more information, visit [www.nigp.org/supplier](http://www.nigp.org/supplier).
Contact-an-Expert
For a quick consultation on a more specialized project, Contact-an-Expert. Search by category to find NIGP members with the specific experience to guide you to a more efficient and successful solution to your procurement challenge.

For more information, visit www.nigp.org/expert.

Membership Directory
Search over 15,000 procurement professionals by name, agency, and location to enhance your professional networking.

For more information, visit www.nigp.org/directory.
NIGP members are like-minded professionals who are passionate about public procurement and striving to be their best.

**NIGP’s Signature Series Price Package**

NIGP’s Signature Series is designed to provide your agency with the most flexible options at the greatest discount. All packages offer:

- NIGP member-exclusive benefits for selected staff
- Flexible educational opportunities
- Annual invoicing - pay once and utilize benefits all year round
- Substantial savings compared to a la carte pricing

For more information, visit [www.nigp.org/signatureseries](http://www.nigp.org/signatureseries).

*NIGP members enjoy significant discounts on all professional development opportunities.*

**Face-2-Face Courses**

Face-2-Face courses are one-, two- and three-day classes. NIGP courses are eligible for UPPCC recertification points and contact hours. Three-day courses also earn CEUs. Offerings are conducted through NIGP’s network of over 70 chapters throughout the United States and Canada. Onsite training is also available.

For more information, visit [www.nigp.org/face-2-face](http://www.nigp.org/face-2-face).

**Online Courses**

Learning environments to fit your needs.

**Collaborative Interactive Courses**

Interactive courses require participation in group projects, independent assignments, and discussions. NIGP offers 24-contact hour courses and 12-contact hour courses which earn UPPCC recertification points and CEU credits.

**Practical Independent Learning Courses**

Independent courses can be taken anytime, anywhere within a designated amount of time and range from 1- to 8-contact hours.

For more information, visit [www.nipg.org/onlinecourses](http://www.nipg.org/onlinecourses).
Webinars
These 90-minute topical online classes provide time-challenged professionals the opportunity to strengthen their capabilities without breaking the bank. Attendees earn contact hours without ever leaving the office.

For more information, visit www.nigp.org/webinars.

NIGP Forum
Every summer NIGP hosts the largest gathering of public procurement officials in North America. Forum offers over four days of educational workshops, networking and social events with two half-days dedicated to the products exposition.

For more information, visit www.nigp.org/forum.

Executive Certificate in Public Procurement
The Executive Certificate in Public Procurement is a senior level certificate program produced by faculty from NIGP and Florida Atlantic University (FAU).

For more information, visit www.nigp.org/executivecertificate.
NIGP members are empowered by an exceptional suite of products to help them prepare for the Certified Professional Public Buyer (CPPB) and Certified Public Procurement Officer (CPPO) exams.

**NIGP Courses Provide Procurement Framework**
- Alternative Dispute Resolution
- Capital Acquisitions
- Contract Administration (Online & Face-2-Face)
- Contracting for Construction Services
- Contracting for Public Sector Services (Online & Face-2-Face)
- Developing & Managing RFPs (Online & Face-2-Face)
- Fundamentals of Leadership (Online & Face-2-Face)
- Introduction to Public Procurement
- Legal Aspects of Public Procurement (Online & Face-2-Face)
- Logistics and Transportation
- Risk Management in Public Contracting
- Sourcing in the Public Sector
- Strategic Procurement Planning (Online & Face-2-Face)
- Warehousing and Inventory Control

**Cert Prep Resources**
- CPPB or CPPO Prep Courses (Online & Face-2-Face)
- Cert Prep Timeline
- Course Schedule
- Chapter Study Groups
- Contact-an-Expert
- Online Assessment Tool

For more information, visit [www.nigp.org/certprep](http://www.nigp.org/certprep).

**About Certification**
The Universal Public Procurement Certification Council (UPPCC) governs and administers the Certified Public Procurement Officer (CPPO) and Certified Professional Public Buyer (CPPB) certification programs. The CPPO and CPPB programs are highly regarded and respected by public procurement professionals and their employers. To date, the UPPCC has certified over 10,000 professionals in the US, Canada, and nations around the globe.

For more information on certification, visit [www.uppcc.org](http://www.uppcc.org).

NIGP members receive discounts on professional development courses and the UPPCC certification application.
NIGP members can enrich their knowledge and expand their career opportunities with these exceptional benefits.

**NIGP Research Reports Yield Results That Make A Difference**

**NIGP Compensation Survey Report**
This biennial report provides comparative compensation information to reveal public procurement position classifications and prevailing salary ranges.

**Public Procurement Benchmark Survey Report**
Issued every two years, this benchmark report provides a snapshot of functional trends including organizational structure, delegation of authority, spend, thresholds, workload indicators, and cycle times.

**Vision Map for Public Procurement**
A strategic planning road map for public entities that identifies current and future issues with practical recommendations.

**Job Board**
NIGP members can search or post vacancies on the NIGP electronic job board. Postings are free to member agencies and are valid for 45 days.

**NIGP Publications**

  **Sector Spotlight**
  Published electronically the first Wednesday of each month and features procurement-related news briefs from publications across North America plus 2-3 NIGP related items.

  **BuyWeekly**
  An electronic newsletter providing a quick overview of current highlights in our profession and at NIGP. Look for it in your inbox the third Wednesday of each month.

  **Government Procurement Magazine**
  Published 6 times a year, the official publication of NIGP provides relevant, practical and cutting-edge content for the procurement profession. Free subscription for NIGP Members.

**NIGP Store**
The NIGP store maintains over 40 titles of procurement and contracting-specific references to expand your professional library and help you day-to-day. Through the store you can also register for courses, Webinars and Forum. NIGP Members receive discounts on merchandise and development programs.

**NIGP Scholarship Program**
This program provides scholarships to those pursuing formal education as well as those wishing to enhance their professional careers through continuing education.

For more information, visit [www.nigp.org/scholarship](http://www.nigp.org/scholarship).
NIGP members use their expertise and high standards to deliver positive outcomes.

**Agency Accreditation**
Agency accreditation reflects your entity’s achievement of professional competency and earns immediate respect of all procurement professionals. NIGP offers two levels of accreditation programs to recognize and reward agencies for their commitment to professional excellence, the OA4 and Pareto.

For more information, visit [www.nigp.org/agencyawards](http://www.nigp.org/agencyawards).

**NIGP Observatory**
The NIGP Observatory is a spend and supplier management solution that enables members to drive continuous improvements in spend and supplier management.

For more information, visit [www.nigp.org/observatory](http://www.nigp.org/observatory).

**NIGP Code**
The NIGP Code is fundamental to member agency’s end-to-end order-to-analysis capability. NIGP’s partner, Periscope Holdings, supports the ongoing development of the NIGP Code and over 1,400 agencies that use the Code in their procurement systems. NIGP members receive a 10% discount.

For more information, visit [www.nigp.com](http://www.nigp.com).

“My department has been reduced by 75%... I don't have resources internally to share ideas... the ability to instantly go online and shoot a message to one address and access hundreds of opinions and hundreds of ideas is invaluable…”

Dan Marran, CPPO, C.P.M.
Sparks, NV
NIGP members recognition for their outstanding contributions and accomplishments.

**Individual Awards**
Each year NIGP recognizes individual and agency members who have achieved hallmark status in the eyes of their peers.

- **Albert H. Hall Memorial Award**
  Recognizes a former or present member who has made outstanding contributions to NIGP over an extended period of time. Established in 1977, the Institute named the award in honor of NIGP’s founder, Albert H. Hall.

- **Distinguished Service Awards (DSA)**
  This is the second highest form of recognition offered by the Institute. This award recognizes individuals who have provided extraordinary service to their government entity, the community, the Institute or the procurement profession.

- **Anne Deatherage Meritorious Service Award**
  Acknowledges individuals who have dedicated their career to advancing the public procurement profession.

- **Buyer of the Year**
  This person is selected from peer nominations and is awarded based on the individual’s significant contributions to the advancement of the procurement profession and their professional development.

- **Manager of the Year**
  This award-winner is selected from nominations submitted by their peers and is limited to those procurement professionals who have supervisory and/or management responsibilities in their organization.

**Agency Awards**

- **Innovations in Public Procurement Award**
  This award is conferred to a governmental entity that has developed a new, distinct, and forward thinking approach to any aspect of public procurement.

**Chapter Awards**
The Chapter Awards Program recognizes NIGP chapter affiliates for their enthusiastic dedication and ongoing efforts to ensure excellence in public procurement in their communities.

For more information and nomination forms, visit [www.nigp.org/awards](http://www.nigp.org/awards).
NIGP members often become volunteer leaders who form “the pulse” of our professional association and are essential to its ongoing success.

**NIGP Board**
The 15-member NIGP Board of Directors are elected to provide strategic guidance to the Institute, ensuring the long-term success of NIGP and its member programs. Directors are elected by the members of the region they represent.

**NIGP Committees**
Committees are an essential link between NIGP’s leadership, its members, and the NIGP programs that develop, support and promote our profession. Volunteer committee members provide valuable input concerning new and existing programs or assist in program delivery. Committees are appointed by the President based on the interests and availability of volunteers as indicated on the Volunteer Interest Application Form.

**NIGP Task Forces**
Serve on a purpose-driven, short term task force. Whether serving on a position paper writing task force or on a new product evaluation group, even short term volunteer contributions mean long-term benefits for all.

For more information, visit www.nigp.org/leadership.

“I’m from a very small agency…when I discovered NIGP, the world of training was there, the world of resources was there!”

Leslie Wilson  
Columbia, SC

“When I attend seminars and workshops, I realize people are thinking outside the box, that’s information I can take back to my entity…”

Phillip Ford, CPPO, CPPB  
West Palm Beach, FL
NIGP CHAPTERS STRENGTHEN PROFESSIONAL GROWTH

NIGP’s over 70 chapters play a vital role in providing high-touch, personal support to member professionals.

Membership in a local NIGP chapter offers opportunities to network with professionals in all facets of public procurement, attend local and regional meetings, share ideas and strategies, and provide a base to champion causes that ultimately influence positive change within the industry and even more within your local community.

Many NIGP chapters maintain their own websites, publish newsletters and local membership directories, host educational seminars, host conference and trade show events, and provide employment opportunity services.

Chapters also provide an excellent opportunity to develop leadership skills and establish a strong, local professional network.

For a complete listing of NIGP’s chapters, visit: www.nigp.org/chapterdirectory.

For more information, please contact chapters@nigp.org.

“I’ve been a member of NIGP for as long as I can remember. NIGP enabled me to broaden my knowledge of national and international issues, learn about federal legislation trends, hear from leading experts in the industry, and gain a more strategic approach to procurement as a profession. It’s a great value to both me and my agency, and I’ve been fortunate to make many friends along the way.”

Eileen Miller, CPPO, C.P.M.
Salem, OR
NIGP and UK-based CIPS, the Chartered Institute of Purchasing & Supply, partnered for public procurement and the public good to bring best practice and professionalism to public sector organizations around the world.

NIGP’s partner, Periscope Holdings, supports the ongoing development of the NIGP Code and over 1,400 agencies that use the code, a universal taxonomy for identifying commodities and services in their procurement systems.

Spikes Cavell and NIGP bring proven spend analysis solutions to the US public sector. The NIGP Observatory is a spend and supplier management solution that delivers the data, tools and intelligence required to give procurement the insight it needs to reduce cost, realize cooperative opportunities, improve contract compliance and drive continuous improvements in spend and supplier management.

NIGP is a co-founder of the Universal Public Procurement Certification Council (UPPCC) and aligns its professional development program with its two-level certification program for public procurement personnel.
NIGP is a co-founding sponsor of U.S. Communities and its affiliate, Canadian Communities, demonstrating its conviction to fully support the practice of cooperative purchasing for the efficiencies it achieves for public entities and the tremendous savings cooperative programs realize for the taxpayer.

As a result of a 1999 partnership agreement between NIGP: The Institute for Public Procurement and Florida Atlantic University, the Public Procurement Research Center was created to assist the public procurement profession by providing applied research, training, education and scholarly publication. Moreover, the PPRC’s purpose is to build a professional community of scholars and practitioners devoted to improved efficiency, equality and transparency in public procurement.